



**ORDINANCE NO.** 3970-23

**An ORDINANCE approving the appropriations of the 2023 revised City of Everett Budget and amending Ordinance No. 3961-23.**

**WHEREAS,**

The City Council has reviewed the amended budget appropriations and information which was made available; and approves the appropriation of local, state, and federal funds and the increase or decrease from previously approved programs within the 2023 Budget.

**NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:**

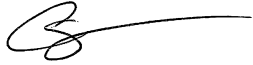
**Section 1.** Ordinance No. 3961-23 is hereby amended by the amendments shown on Attachment A, which is incorporated by reference. The amendments shall be made to the 2023 Budget with a total increased expenditure appropriation of \$36,190,714.

	<u>Beginning Fund balance and 2023 Revenues</u>		<u>Expenditures</u>		<u>Ending Fund Balance</u>
2023 Amended Budget	\$ 907,438,383	\$	576,060,040	\$	331,378,343
Budget Amendment #2	22,358,223		36,190,714		(13,832,491)
2023 Amended Budget	\$ 929,796,606	\$	612,250,754	\$	317,545,852

**Section 2.** The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

**Section 3.** The City Council hereby declares that should any section, paragraph, sentence, clause or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

**Section 4.** The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.



\_\_\_\_\_  
Cassie Franklin, Mayor

ATTEST:



\_\_\_\_\_  
Marista Jorve, City Clerk

PASSED: 9/20/2023

VALID: 9/21/2023

PUBLISHED: 9/23/2023

EFFECTIVE DATE: 10/6/2023

## 2023 BUDGET ADJUSTMENTS for Budget Amendment #2

### General Government Amendments

			Increase/(Decrease)		
<u>Fund</u>	<u>Description</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Fund Balance</u>	
GGA-16 Non-Departmental	Amend - Distribution of Vacancy Budget Offset	\$ -	\$ 5,512,500	\$ -	
GGA-16 Municipal Court	Amend - Distribution of Vacancy Budget Offset	\$ -	\$ (103,898)	\$ -	
GGA-16 CPED	Amend - Distribution of Vacancy Budget Offset	\$ -	\$ (454,501)	\$ -	
GGA-16 Engineering & Public Services	Amend - Distribution of Vacancy Budget Offset	\$ -	\$ (334,888)	\$ -	
GGA-16 Police	Amend - Distribution of Vacancy Budget Offset	\$ -	\$ (4,371,784)	\$ -	
GGA-16 Parks and Community Services	Amend - Distribution of Vacancy Budget Offset	\$ -	\$ (237,780)	\$ -	
GGA-16 Municipal Arts	Amend - Distribution of Vacancy Budget Offset	\$ -	\$ (9,649)	\$ -	
GGA-17 Non-Departmental	Amend - Establish COVID Recovery Fund	\$ -	\$ 18,053,065	\$ (18,053,065)	
GGA-18 General Fund	Amend - Supplemental Grant for Public Defense Training	\$ 10,889	\$ -	\$ -	
GGA-18 Legal	Amend - Supplemental Grant for Public Defense Training	\$ -	\$ 10,889	\$ -	
GGA-19 General Fund	Amend - Market Rate Alignments	\$ 183,567	\$ -	\$ -	
GGA-19 Legal	Amend - Market Rate Alignments	\$ -	\$ 42,589	\$ -	
GGA-19 Administration	Amend - Market Rate Alignments	\$ -	\$ 13,373	\$ -	
GGA-19 HR	Amend - Market Rate Alignments	\$ -	\$ 2,632	\$ -	
GGA-19 IT	Amend - Market Rate Alignments	\$ -	\$ 17,677	\$ -	
GGA-19 Communication and Engagement	Amend - Market Rate Alignments	\$ -	\$ 7,844	\$ -	
GGA-19 Engineering and Public Services	Amend - Market Rate Alignments	\$ -	\$ 21,204	\$ -	
GGA-19 Animal Services	Amend - Market Rate Alignments	\$ -	\$ 43,000	\$ -	
GGA-19 Facilities	Amend - Market Rate Alignments	\$ -	\$ 2,807	\$ -	
GGA-19 Parks and Community Services	Amend - Market Rate Alignments	\$ -	\$ 2,807	\$ -	
GGA-19 Municipal Arts	Amend - Market Rate Alignments	\$ -	\$ 28,300	\$ -	
GGA-19 Streets	Amend - Market Rate Alignments	\$ -	\$ 1,334	\$ -	
GGA-20 General Fund	Amend - Administration-HR Reorganization	\$ 23,341	\$ -	\$ -	
GGA-20 Administration	Amend - Administration-HR Reorganization	\$ -	\$ 65,741	\$ -	
GGA-20 HR	Amend - Administration-HR Reorganization	\$ -	\$ (42,400)	\$ -	
GGA-21 General Fund	Amend - Staffing Additions	\$ 1,147,622	\$ -	\$ -	
GGA-21 General Fund	Amend - Staffing Additions	\$ 41,155	\$ -	\$ -	
GGA-21 General Fund	Amend - Staffing Additions	\$ 769,503	\$ -	\$ -	
GGA-21 General Fund	Amend - Staffing Additions	\$ 196,697	\$ -	\$ -	
GGA-21 Legal	Amend - Staffing Additions	\$ -	\$ 93,427	\$ -	
GGA-21 Administration	Amend - Staffing Additions	\$ -	\$ 139,738	\$ -	
GGA-21 CPED	Amend - Staffing Additions	\$ -	\$ 41,155	\$ -	
GGA-21 Animal Services	Amend - Staffing Additions	\$ -	\$ 126,042	\$ -	
GGA-21 Police	Amend - Staffing Additions	\$ -	\$ 1,754,615	\$ -	
GGA-22 General Fund	Amend - Police Labor Agreement Provisions	\$ 306,095	\$ -	\$ -	
GGA-22 Police	Amend - Police Labor Agreement Provisions	\$ -	\$ 306,095	\$ -	
GGA-23 Non-Departmental	Amend - Health Benefits (Family Planning)	\$ -	\$ 62,040	\$ (62,040)	
GGA-24 Municipal Arts	Amend - Cultural Arts Grants	\$ 88,750	\$ 88,750	\$ -	
GGA-25 Non-Departmental	Amend - Fuel Infrastructure Upgrades and Refurbishment	\$ -	\$ 95,442	\$ (95,442)	
<b>Total General Government Amendments</b>		<b>\$ 2,767,619</b>	<b>\$ 20,978,166</b>	<b>\$ (18,210,547)</b>	

**Non-General Government Amendments**

		Increase/(Decrease)		
<u>Fund</u>	<u>Description</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Fund Balance</u>
NGA-13 General Fund	Amend - Stadium Project Management Contract	\$ -	\$ -	\$ (50,000)
NGA-13 CIP 4	Amend - Stadium Project Management Contract	\$ -	\$ 50,000	\$ -
NGA-14 GenGov Special Projects	Amend - Establish New COVID Recovery Program	\$ 18,053,065	\$ 10,779,952	\$ 7,273,113
NGA-15 CIP 1	Amend - CIP 1 General Gov't Capital Projects	\$ -	\$ 1,712,845	\$ (1,712,845)
NGA-16 CIP 3	Amend - CIP 3 Park Projects	\$ -	\$ 958,000	\$ (958,000)
NGA-17 Reserve for Parks	Amend - Rotary Park Renovation Project	\$ -	\$ 26,536	\$ (26,536)
NGA-18 Motor Vehicle	Amend - Fuel Infrastructure Upgrades and Refurbishment	\$ 410,000	\$ 600,000	\$ (190,000)
NGA-19 Transit	Amend - Add Two Transportation Security Officers	\$ -	\$ 163,780	\$ (163,780)
NGA-20 Criminal Justice Fund	Amend - Therapeutic Court Grants	\$ 379,915	\$ 379,915	\$ -
NGA-22 Criminal Justice Fund	Amend - Reappropriate Legal Impact Assistance	\$ 206,104	\$ -	\$ 206,104
NGA-23 GenGov Special Projects	Amend - Grant for Pallet Housing Project	\$ 245,560	\$ 245,560	\$ -
NGA-24 GenGov Special Projects	Amend - Reappropriate Pallet Shelter Program	\$ 74,771	\$ 74,771	\$ -
NGA-25 GenGov Special Projects	Amend - Reappropriate Behavioral Health Case Mgmt	\$ 221,189	\$ 221,189	\$ -
<b>Total Non-General Government Amendments</b>		<b>\$ 19,590,604</b>	<b>\$ 15,212,548</b>	<b>\$ 4,378,056</b>
<b>Total General and Non-General Government Amendments</b>		<b>\$ 22,358,223</b>	<b>\$ 36,190,714</b>	<b>\$ (13,832,491)</b>

**2023  
Budget Adjustments  
Tally Sheet**

	Department		Code	Rev	Exp	FB
GGA-16	Non-Departmental	Amend - Distribution of Vacancy Budget Offset	009A		5,512,500	
GGA-16	Municipal Court	Amend - Distribution of Vacancy Budget Offset	005A		(103,898)	
GGA-16	CPED	Amend - Distribution of Vacancy Budget Offset	021A		(454,501)	
GGA-16	Engineering & Public Services	Amend - Distribution of Vacancy Budget Offset	024A		(334,888)	
GGA-16	Police	Amend - Distribution of Vacancy Budget Offset	031A		(4,371,784)	
GGA-16	Parks and Community Services	Amend - Distribution of Vacancy Budget Offset	101A		(237,780)	
GGA-16	Municipal Arts	Amend - Distribution of Vacancy Budget Offset	112A		(9,649)	

This amendment locks in department labor under expenditures in the amount of \$5,515,500. This amount will be allocated to the General Government Non-Departmental fund to offset the 2023 budgeted labor under expenditure assumption.

Increase Non-Departmental personnel contingency	009	5000068110	5,512,500	
Decrease Municipal Court labor expenditures	005	5xxxxxx110/210		103,898
Decrease Community Planning & Economic Development (CPED) labor expenditures	021	5xxxxxx110/210		454,501
Decrease Engineering and Public Services labor expenditures	024	5xxxxxx110/210		334,888
Decrease Police labor expenditures	031	5xxxxxx110/210		4,371,784
Decrease Parks and Community Services labor expenditures	101	5xxxxxx110/210		237,780
Decrease Municipal Arts labor expenditures	112	5xxxxxx110/210		9,649

	Department		Code	Rev	Exp	FB
GGA-17	Non-Departmental	Amend - Establish COVID Recovery Fund	009A		18,053,065	(18,053,065)

In June, City Council approved reallocating \$18,053,065 in unspent American Rescue Plan Act (ARPA) State and Local Fiscal Recovery (SLFRF) funds to the General Fund for reimbursement of 2023 Police and Fire Department Labor Costs. This action created capacity in the General Fund to create a new, locally-funded COVID Relief Program in General Government Special Projects Fund 155. This amendment will create the budget authority to move funding from the General Fund to Fund 155 to establish the new program.

The appropriation of funding in General Government Special Projects Fund 155 for the COVID Relief Program is in NGA-14.

Increase transfers out - General Fund to General Govt Special Projects	002	5xxxxxxxxxx	18,053,065	
Decrease ending fund balance - General Fund	009	5980000490		18,053,065

	Department		Code	Rev	Exp	FB
GGA-18	General Fund	Amend - Supplemental Grant for Public Defense Training	002A	10,889		
GGA-18	Legal	Amend - Supplemental Grant for Public Defense Training	003A		10,889	

The City previously received a grant (grant number GRT22020) from the Washington Office of Public Defense (OPD) to provide social services for years 2022 and 2023. OPD awarded the City an additional \$10,889. This amendment proposes to increase grant revenues to provide training to public defense attorneys, investigators, and/or social workers at the Everett Law Association - the City's main contractor for public defense services.

Increase state grant revenue - General Fund	002	3340120003		10,889
Increase indigent defense M&O - Legal	003	5250000410	10,889	

**2023  
Budget Adjustments  
Tally Sheet**

	Department		Code	Rev	Exp	FB
GGA-19	General Fund	Amend - Market Rate Alignments	002A	183,567		
GGA-19	Legal	Amend - Market Rate Alignments	003A		42,589	
GGA-19	Administration	Amend - Market Rate Alignments	004A		13,373	
GGA-19	HR	Amend - Market Rate Alignments	007A		2,632	
GGA-19	IT	Amend - Market Rate Alignments	015A		17,677	
GGA-19	Communication and Engagement	Amend - Market Rate Alignments	018A		7,844	
GGA-19	Engineering and Public Services	Amend - Market Rate Alignments	024A		21,204	
GGA-19	Animal Services	Amend - Market Rate Alignments	026A		43,000	
GGA-19	Facilities	Amend - Market Rate Alignments	038A		2,807	
GGA-19	Parks and Community Services	Amend - Market Rate Alignments	101A		2,807	
GGA-19	Municipal Arts	Amend - Market Rate Alignments	112A		28,300	
GGA-19	Streets	Amend - Market Rate Alignments	120A		1,334	

This amendment proposes to increase labor expenditures to better align with market rates. The City is encountering increasing challenges in staff recruitment and retention. The compensation alignments in this amendment support the goal of attracting and maintaining a qualified and productive workforce.

Increase sales tax revenue - General Fund	002	3131001000		183,567
Increase Legal labor expenditures	003	5100000xxx	42,589	
Increase Administration labor expenditures	004	5100000xxx	13,373	
Increase HR labor expenditures	007	5100000xxx	2,632	
Increase IT labor expenditures	015	5100000xxx	17,677	
Increase Communication and Engagement labor expenditures	018	5100000xxx	7,844	
Increase Engineering and Public Services labor expenditures	024	5100000xxx	21,204	
Increase Animal Services labor expenditures	026	5100000xxx	43,000	
Increase Facilities labor expenditures	038	5100000xxx	2,807	
Increase Parks and Community Services labor expenditures	101	5100000xxx	2,807	
Increase Municipal Arts labor expenditures	112	5100000xxx	28,300	
Increase Streets labor expenditures	120	5100000xxx	1,334	

	Department		Code	Rev	Exp	FB
GGA-20	General Fund	Amend - Administration-HR Reorganization	002A	23,341		
GGA-20	Administration	Amend - Administration-HR Reorganization	003A		65,741	
GGA-20	HR	Amend - Administration-HR Reorganization	004A		(42,400)	

This amendment proposes to adjust Administration and HR labor budgets as a result of a reorganization to align staffing with workload needs.

Increase sales tax revenue - General Fund	002	3131001000		23,341
Increase Administration labor expenditures	003	5200000xxx	65,741	
Decrease HR labor expenditures	007	5100000xxx		42,400

**2023  
Budget Adjustments  
Tally Sheet**

	Department		Code	Rev	Exp	FB
GGA-21	General Fund	Amend - Staffing Additions	002A	1,147,622		
GGA-21	General Fund	Amend - Staffing Additions	002A	41,155		
GGA-21	General Fund	Amend - Staffing Additions	002A	769,503		
GGA-21	General Fund	Amend - Staffing Additions	002A	196,697		
GGA-21	Legal	Amend - Staffing Additions	003A		93,427	
GGA-21	Administration	Amend - Staffing Additions	004A		139,738	
GGA-21	CPED	Amend - Staffing Additions	021A		41,155	
GGA-21	Animal Services	Amend - Staffing Additions	024A		126,042	
GGA-21	Police	Amend - Staffing Additions	031A		1,754,615	

This amendment proposes to increase labor expenditures to fund needed staffing additions, including:

--Assistant City Attorney  
--Government Affairs Director  
--Administrative Assistant (COVID Relief Program)  
--Veterinarian (0.80 FTE)  
--COPS Grant Police Officers (7.0 FTEs)  
--Police Officer (Skagit County Police Academy)  
--Police Lieutenant (Skagit County Police Academy)  
--Police Public Disclosure Specialist

Increase sales tax revenue - General Fund	002	3131001000		1,147,622
Increase transfers in from General Govt Special Projects Fund 155 to General Fund	002	3970000155		41,155
Increase direct federal grant revenue (COPS Grant) - General Fund	002	33116700031		769,503
Increase intergovernmental revenue - General Fund	002	3340110004		196,697
Increase Legal labor expenditures	003	5100000xxx	93,427	
Increase Administration labor expenditures	004	5550000xxx	139,738	
Increase Community, Planning & Economic Development (CPED) labor expenditures	021	502xxxxxxx	41,155	
Increase Animal Services labor expenditures	026	5100000xxx	126,042	
Increase Police labor and M&O expenditures	031	5xxxxxxx	1,754,615	

	Department		Code	Rev	Exp	FB
GGA-22	General Fund	Amend - Police Labor Agreement Provisions	002A	306,095		
GGA-22	Police	Amend - Police Labor Agreement Provisions	003A		306,095	

There were provisions in the Police labor agreement that were not included in the original 2023 budget, including bilingual pay, SMART Team pay, and changes to longevity and holiday pay. This amendment proposes to increase Police labor expenditures to fund those provisions.

Increase business and occupation tax revenue	002	3161000000		306,095
Increase Police labor expenditures	003	5xxxxxxx	306,095	

	Department		Code	Rev	Exp	FB
GGA-23	Non-Departmental	Amend - Health Benefits (Family Planning)	009A		62,040	(62,040)

In January 2023, Council authorized the Mayor to sign and adopt the Carrot Fertility, Inc. master services agreement and business associates agreement. Carrot Fertility, Inc. provides services to support employees and their families through their unique family-planning journeys. Services are available to all benefit eligible employees and eligible dependents. This amendment proposes to increase expenditures to pay for annual administrative and case rate fees. The annual administrative fee is \$2.40 per eligible employee per year and the case rate fee is \$2,200 for each engaged member per year.

Increase employee benefits - Non-Departmental	009	5000068210	62,040	
Decrease ending fund balance - Non-Departmental	009	5980000490		62,040

**2023  
Budget Adjustments  
Tally Sheet**

	Department		Code	Rev	Exp	FB
GGA-24	Municipal Arts	Amend - Cultural Arts Grants	112A	88,750	88,750	

City staff obtained lodging tax grants from both the City of Everett and Snohomish County Lodging Tax Advisory Committee (LTAC) funds, with the purpose of supporting various cultural events and programs. The cumulative amount acquired through these grants amounts to \$88,750. This amendment proposes to increase expenditures to facilitate and enhance a diverse range of events and cultural arts programs.

Increase grant revenue - Snohomish County LTAC	112	3377103303		18,750
Increase Transfers in (COE LTAC) - Sorticulture	112	3971000303		20,000
Increase Transfers in (COE LTAC) - 4th of July	112	3971000306		25,000
Increase Transfers in (COE LTAC) - Wintertide	112	3971000403		25,000
Increase Cultural Arts expenditures	112	5103xxxxxx	88,750	

	Department		Code	Rev	Exp	FB
GGA-25	Non-Departmental	Amend - Fuel Infrastructure Upgrades and Refurbishment	009A		95,442	(95,442)

The City owns and maintains 10 fueling sites of varying ages and conditions - Fire Stations 1 through 6, Service Center, Kasch Park, Legion Golf, Walter Hall Golf, and Water Filtration. In 2019, the City's Motor Vehicle Division (MVD) used an outside expert to conduct a site evaluation of all 10 fueling sites. This generated a report with estimated upgrades, repairs, and refurbishments each site would require to be brought back to good material condition. This amendment proposes to increase capital, repairs, and maintenance costs to upgrade and refurbish fueling sites and to upgrade fueling data management from three modem-based systems to a single modern cell modem-based system. See also NGA-16.

Decrease ending fund balance - Non-Departmental	009	5980000490		95,442
Increase transfers out to Motor Vehicle 501 (fuel infrastructure)	009	5xxxxxxxxxxx	95,442	

	Department		Code	Rev	Exp	FB
NGA-13	General Fund	Amend - Stadium Project Management Contract	162A			(50,000)
NGA-13	CIP 4	Amend - Stadium Project Management Contract	162A		50,000	

The City has engaged a consultant to assist with management of the Stadium project. This amendment will appropriate funding for that contract in CIP 4.

Decrease ending fund balance - CIP 4	162	5620999490		50,000
Increase professional services expenditures - CIP 4	162	5xxxxxx410	50,000	



**2023  
Budget Adjustments  
Tally Sheet**

	Department		Code	Rev	Exp	FB
NGA-14	GenGov Special Projects	Amend - Establish New COVID Recovery Program	155A	18,053,065	10,779,952	7,273,113

This amendment proposes to reallocate \$18,053,065 from the General Fund to the new COVID Recovery Program in General Government Special Projects Fund 155. See GGA-17 for the general government component to this amendment.

Increase Transfers In from the General Fund	155	3970325000		18,053,065
Increase ending fund balance - General Government Special Projects COVID Relief	155	5990000325	7,273,113	
Increase expenditures - Chart 2.0	155	5325130410	852,865	
Increase expenditures - Public Restrooms	155	5325140550	1,250,000	
Increase expenditures - Pallets	155	5325110410	2,700,000	
Increase expenditures - Clean Everett	155	5325120410	519,484	
Increase expenditures - EPIC Bridge	155	5325180410	450,000	
Increase expenditures - Digital Permit	155	5325230410	369,560	
Increase expenditures - Daytime Services/Shelter	155	5325150410	2,000,000	
Increase expenditures - Mental Health Prof - Fire/Library	155	5325160550	1,475,000	
Increase expenditures - Human Needs Grants	155	5325170410	100,000	
Increase expenditures - Property Room Remodel	155	5325190550	400,000	
Increase expenditures - Fire Training Facility Design	155	5325200550	400,000	
Increase expenditures - Tree Inventory/Planting	155	5325220410	221,543	
Increase expenditures - Internal EFG Project - Historical Signage	155	5325260494	14,000	
Increase expenditures - Internal EFG Project - ESDA Murals	155	5325290410	27,500	

	Department		Code	Rev	Exp	FB
NGA-15	CIP 1	Amend - CIP 1 General Gov't Capital Projects	162A		1,712,845	(1,712,845)

This amendment proposes to increase the CIP 1 expenditure budget for the following projects:

\$1,469,720 2023 EMB Tenant Improvements as approved by Ordinance 3930-23  
 \$ 93,125 Everett Performing Art Center Building Envelope Improvement Project as approved by Ordinance 3948-23  
 \$ 150,000 Main Library Building Envelope Improvement Project as approved by Ordinance 3959-23

Increase transfers out - CIP 1	162	5500000550	1,712,845	
Decrease ending fund balance - CIP 1	162	5500999490		1,712,845

	Department		Code	Rev	Exp	FB
NGA-16	CIP 3	Amend - CIP 3 Park Projects	154A		958,000	(958,000)

This amendment proposes to increase the CIP 3 expenditure budget for the following projects:

\$718,000 Wiggums Hollow Playground Replacement as approved by Ordinance 3951-23  
 \$240,000 Parks Restrooms Renovation Project as approved by Ordinance 3952-23

Increase transfers out - CIP 3	154	5354010550	958,000	
Decrease ending fund balance - CIP 3	154	5990000490		958,000

**2023  
Budget Adjustments  
Tally Sheet**

	Department		Code	Rev	Exp	FB
NGA-17	Reserve for Parks	Amend - Rotary Park Renovation Project	148A		26,536	(26,536)

This amendment proposes to increase the Reserve for Parks expenditure budget for the Rotary Park Renovation Project as approved by Ordinance 3945-23.

Increase transfers out - Parks Reserve	148	5504000000550	26,536	
Decrease ending fund balance - Parks Reserve	148	5990000000001		26,536

	Department		Code	Rev	Exp	FB
NGA-18	Motor Vehicle	Amend - Fuel Infrastructure Upgrades and Refurbishment	501A	410,000	600,000	(190,000)

The City owns and maintains 10 fueling sites of varying ages and conditions - Fire Stations 1 through 6, Service Center, Kasch Park, Legion Golf, Walter Hall Golf, and Water Filtration. In 2019, the City's Motor Vehicle Division (MVD) used an outside expert to conduct a site evaluation of all 10 fueling sites. This generated a report with estimated upgrades, repairs, and refurbishments each site would require to be brought back to good material condition. This amendment proposes to increase capital, repairs, and maintenance costs to upgrade and refurbish fueling sites and to upgrade fueling data management from three modem-based systems to a single modern cell modem-based system. See also GGA-25.

Increase expenditures - Motor Vehicle	501	5500600xxx	600,000	
Increase transfers in - Motor Vehicle	501	3xxxxxxxxxx		410,000
Decrease ending fund balance - Motor Vehicle	501	5500699490		190,000

	Department		Code	Rev	Exp	FB
NGA-19	Transit	Amend - Add Two Transportation Security Officers	425A		163,780	(163,780)

This amendment proposes to appropriate \$163,780 to hire two Transportation Security Officers in the Transit department. The addition of the Bezos Academy and on-going issues at the Everett Transit Station. Increased staffing will ensure adequate security coverage and reduce excessive overtime that has been an ongoing issue.

Decrease ending fund balance - Transit Fund	425	5999000000490		163,780
Increase labor expenditures - Transit Fund	425	5056080161110/210	163,780	

**2023  
Budget Adjustments  
Tally Sheet**

	Department		Code	Rev	Exp	FB
NGA-20	Criminal Justice Fund	Amend - Therapeutic Court Grants	156A	379,915	379,915	

This amendment proposes to appropriate \$379,915 in grant awards (grant numbers GRT22440 and IAA24237) obtained from the Washington State Administrative Office of the Courts (AOC) to support the Therapeutic Court - Substance Use Disorder Program. Grant funds are intended to be used to identify individuals with substance use disorder or other behavioral health needs and engage those individuals with community-based therapeutic interventions.

Increase grant revenue - Criminal Justice Fund	156	3340120864		154,087
Increase grant revenue - Criminal Justice Fund	156	3340120802		225,828
Increase professional services expenditures - Criminal Justice Fund	156	5800000410	154,087	
Increase professional services expenditures - Criminal Justice Fund	156	5802000410	225,828	

	Department		Code	Rev	Exp	FB
NGA-22	Criminal Justice Fund	Amend - Reappropriate Legal Impact Assistance	156A	206,104		206,104

This amendment proposes to reappropriate 2022 unspent fund balance to continue the BolaWrap program that was authorized in 2023 budget amendment #1.

Increase beginning fund balance - Criminal Justice Fund	156			206,104
Increase ending fund balance - Criminal Justice Fund	156		206,104	

	Department		Code	Rev	Exp	FB
NGA-23	GenGov Special Projects	Amend - Grant for Pallet Housing Project	155A	245,560	245,560	

The City received a grant from the U.S. Housing and Urban Development (HUD) Community Project Fund (CPF) Economic Development Initiative (EDI) program. The grant period runs from January 24, 2023 to August 31, 2030, however all funds will be expended and reimbursed within the 2023 calendar/fiscal year. Use of funds is limited to the purchase of pallets from Pallet Inc. for placement at Faith Lutheran Church (6708 Cady Road) for the Faith Family Village Pallet Housing project.

Increase grant revenue - General Govt Special Projects	155	3311425100		245,560
Increase professional services expenditures - General Govt Special Projects	155	5335000410	245,560	

	Department		Code	Rev	Exp	FB
NGA-24	GenGov Special Projects	Amend - Reappropriate Pallet Shelter Program	155A	74,771	74,771	

In 2021, Snohomish County awarded funds to the City of Everett for the Pallet Shelter Pilot project. The grant reimburses the City for the cost of site development, shelter purchases, and site management fees associated with the pallet shelter located on the 3700 Block of Smith Avenue. This amendment proposes to reappropriate unspent grant funds.

Increase grant revenues - General Govt Special Projects	155	3340420350		74,771
Increase expenditures - General Govt Special Projects	155	5350350xxx	74,771	

**2023  
Budget Adjustments  
Tally Sheet**

	Department		Code	Rev	Exp	FB
NGA-25	GenGov Special Projects	Amend - Reappropriate Behavioral Health Case Mgmt	155A	221,189	221,189	
<div> <p>The City was awarded a \$250,000 grant from the Snohomish County Office of Resilience and Recovery to increase case management support to vulnerable unsheltered residents whose mental health and access to services have been negatively affected due to the pandemic. This project added a full-time Case Management Coordinator position at the City and provided funds to contract with additional community service-based case managers. Council approved this contract at the October 5, 2022, Council meeting. This amendment proposes to reappropriate unspent grant funds.</p> </div>						
Increase grant revenue - General Govt Special Projects			155	3332100360		221,189
Increase expenditures - General Govt Special Projects			155	5360360xxx	221,189	

# CB 2308-43 2023 Budget Amendment #2\_OR

Final Audit Report

2023-10-17

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